**Helen C. “Holly” Riddle Distinguished Service Award  
2018 Nomination Application**

*The Helen C. “Holly” Riddle Distinguished Service Award is presented to an outstanding North Carolina professional whose work has improved the quality of life for people with intellectual and other developmental disabilities. The award will be presented at the annual meeting of the NC Council on Developmental Disabilities on November 7, 2018 in Cary, NC, beginning at 5:30 p.m.*

**Section 1. Nomination Form:**

|  |  |
| --- | --- |
| Name of Nominee | Click or tap here to enter text. |
| Name (as you wish it to appear on award) | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. |
| State (NC):  City: Click or tap here to enter text. Zip: Click or tap here to enter text. | |
| Phone Number | Click or tap here to enter text. |

**Section 2. Listing of Qualifications**

Please attach as a separate document a brief description (maximum 300 words) of the qualifications of the nominee for this award. Give specific information about the nominee’s activities in improving the lives of people with intellectual and other developmental disabilities, including examples of significant contributions and leadership. Please include the following:

* List nominee’s professional experience, contributions and other distinguishing professional characteristics
* Areas of strength, leadership and innovation in the area of intellectual and other developmental disabilities
* List nominee’s distinguishing personal characteristics, advocacy work and other activities in the field of intellectual and other developmental disabilities

**Section 3. Supporting Information or References**

Identify **three** (3) individuals who have personal knowledge of the efforts of the nominee.

*NOTE:* It is encouraged that references submit a short statement (maximum 300 words) in support of the nominee. Statements should include specific examples of work the nominee has done to influence positive change in the lives of people with intellectual and other developmental disabilities.

|  |  |
| --- | --- |
| Name (Individual #1) | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. |
| State (NC):  City: Click or tap here to enter text. Zip: Click or tap here to enter text. | |
| Phone Number | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Name (Individual #2) | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. |
| State (NC):  City: Click or tap here to enter text. Zip: Click or tap here to enter text. | |
| Phone Number | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Name (Individual #3) | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. |
| State (NC):  City: Click or tap here to enter text. Zip: Click or tap here to enter text. | |
| Phone Number | Click or tap here to enter text. |

**Nomination Submitted by:**

|  |  |
| --- | --- |
| Full name | Click or tap here to enter text. |
| Organization (if applicable) | Click or tap here to enter text. |
| Title/relationship to nominee | Click or tap here to enter text. |
| Home address | Click or tap here to enter text. |
| State (NC):  City: Click or tap here to enter text. Zip: Click or tap here to enter text. | |
| Phone number | Click or tap here to enter text. |
| Email | Click or tap here to enter text. |

I’ve read and followed the submission guidelines for my application to be considered for the 2018 Advocacy and Leadership Awards. I understand my application will not be considered if the following documents are not completed:

Section 1: Completed

Section 2: Completed with ‘Listing of Qualifications’ (required) attached.

Section 3: Completed with ‘Short Statements of Support’ (optional) attached.

Submitted **ON OR PRIOR TO, Wednesday, August 1, 2018.**

Submission Options: *NOTE: all pages of this application must be submitted by* ***Wednesday,******August 1, 2018*** *in one of the three ways:*

* **Option ONE**: Email the nomination application and listing of qualifications to Travis Williams, Systems Change Manager at [travis.williams@dhhs.nc.gov](mailto:steve.strom@dhhs.nc.gov) and [info@nccdd.org](mailto:info@nccdd.org)
* **Option TWO:** Fax the nomination application and listing of qualifications to 919-850-2915. Please include cover sheet indicating your name and total number of pages.
* **Option THREE:** Mail the nomination application and listing of qualifications to:
  + - North Carolina Council on Developmental Disabilities (NCCDD)
    - ATTN: NCCDD Advocacy & Leadership Awards
    - 3125 Poplarwood Circle, Suite 200
    - Raleigh, NC 27604